



29th July 2013

The Hon. Margaret White AO

Commissioner
Queensland Racing Commission of Enquiry

Re: Queensland Racing Commission of Inquiry

We are in receipt of your recent notice of REQUIREMENT TO PRODUCE DOCUMENTS AND PROVIDE WRITTEN INFORMATION dated 15th July 2013, re the QUEENSLAND RACING COMMISSION OF ENQUIRY.

Arben's role with this project ended well over 5 years ago and unfortunately we are no longer in possession of hard copy files. Furthermore, due to a catastrophic server failure, we lost many electronic files and the majority of the emails for this period. Nevertheless, we have been able to retrieve some information regarding the selection and engagement of Contour Consulting Engineers Pty Ltd (Contour). We assume that you will be seeking the same response from Queensland Racing, whom we hope will be in possession of final signed copies of the attached.

We enclose Arben's draft recommendation for the selection of Contour for the Civil Design and documentation role for the new Synthetic Race Track at Corbould Park, Caloundra. In order to select a suitable engineering firm, it is our recollection (as evidenced by the attached), that 3 suitably qualified firms were asked to submit fee proposals. After assessment, we drafted the attached recommendation to Queensland Racing to engage Contour. Whilst we cannot locate the final signed version, we trust that this may still be in the possession of Queensland Racing. We believe this was the first engagement Contour had with Queensland Racing and their selection was based on winning a competitive tender process.

We have also attached our recommendation for the engagement of Contour for the required Development Application documentation for the proposed Stable Complex at Corbould Park, Caloundra. It was our recommendation to engage Contour for this role after having proven themselves on the Synthetic Track engagement and our recollection is that time was of the essence and the Development Application needed to be lodged asap. We also felt that the fee was very reasonable given the required amount of work to produce the documentation required.

Arben was engaged to assist with the Corbould Park race course only and our services were terminated quite unexpectedly by Queensland Racing around March 2008. At the time we were terminated, the new Synthetic Race Track had generally been completed and the Development Application for the Stable Complex had been lodged with Council.



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In its role as Project Manager, Arben only ever provided recommendations for the engagement of consultants such as Contour and direct engagements were between Queensland Racing and each consultant. Arben would then manage the consultant to provide the service agreed and did not have any contractual relationship with anyone other than Queensland Racing. These were the only two engagements that we could recall between Queensland Racing and Contour whilst Arben was involved in the project.

We trust that the attached may be of some assistance and should you require any further information, please do not hesitate to contact me.

Yours sincerely,

Arben Management Pty Limited

A handwritten signature in blue ink, appearing to read 'M Waters', is written over a light blue rectangular background.

Martin Waters
Director

Corbould Park, Caloundra

Engagement of Civil Designer for Synthetic Track Surface

Background

Proposals have been sought from three civil design companies to prepare the required documentation for the replacement of the existing sand track, with a new synthetic track surface. This design is to be prepared to meet the sub-grade, drainage and ancillary requirements of the selected 'cushion track' footing. In addition, the design will include associated works with the new Ambulance Track and where required, inclusions which are associated with racing on the surface.

Companies

Proposals were sought from the following companies with their fees noted;

Company	Fee
Contour Consulting Engineers	\$ 65,800 + GST
Barlow Gregg VDM	\$ 72,000 + GST
Tate Professional Engineers	\$ 128,000 + GST

Recommendation

It is recommended that QRL engage Contour Consulting Engineers to undertake the design of the civil works for the new synthetic track surface. Contour has submitted the most economical price and has illustrated a full understanding of the required scope of work.

Accepted by QRL

Date

Corbould Park, Caloundra

Engagement of Stormwater, Civil, Effluent, Traffic, Landscaping and Ecological Designer for the proposed Stable Complex and associated facilities – DA Phase only

Background

A proposal has been attained from Contour Consulting Engineers to prepare the reports required to accompany the Development Application for the proposed new Stable Complex at Corbould Park. Contour is the incumbent design engineer for the synthetic race track and was appointed after a competitive tender process; therefore having proven themselves to be competitive and responsive on the design requirements.

There are number of reports and services that are required for the lodgement of a Development Application and in this instance, we have received a proposal from Contour to prepare all of the required reports; with the exception of the Town Planning and Development Assessment report which will also accompany the Development Application.

Disciplines covered by the Contour proposal include; Engineering, Traffic, Landscape, Ecological, Storm Water and Effluent Disposal.

Fee Breakdown

Contour Consulting Engineers proposed fee for each discipline is noted in the below table;

Discipline	Fee
Engineering	\$ 9,500 + GST
Traffic	\$ 5,800 + GST
Landscape	\$ 5,000 + GST
Ecological	\$ 6,400 + GST
Stormwater Management	\$ 10,500 + GST
Effluent Disposal	\$ 8,500 + GST
Miscellaneous Planning (Council Liaison etc)	\$ 2,500 + GST
TOTAL	\$ 48,200 + GST

Recommendation

It is recommended that QRL engage Contour Consulting Engineers to undertake the abovementioned disciplines, for the Stable Complex DA required reports and plans. Contour is able to coordinate the preparation of all of these reports for the total fee of \$48,200 + GST. This fee covers the engineering work through to DA approval.

Accepted by QRL

Date