

**Karauria, Kirsty**

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**From:** Wendy Thomas [wthomas@racingqueensland.com.au]  
**Sent:** Monday, 18 July 2011 4:17 PM  
**To:** Karauria, Kirsty  
**Cc:** Shara Murray  
**Subject:** FW: Outstanding Issues from CB Assessment Program  
**Importance:** High  
**Attachments:** image001.png

Dear Kirsty

Further to my email below, I can confirm that all requested changes have been made and the updated policies now appear on the Racing Queensland website.

If you have any further questions, please call me on (07) 3869 9725.

Kind regards  
Wendy

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**From:** Wendy Thomas  
**Sent:** Thursday, June 23, 2011 1:37 PM  
**To:** 'Kirsty.Karauria@racinq.qld.gov.au'  
**Subject:** FW: Outstanding Issues from CB Assessment Program  
**Importance:** High

Dear Kirsty

The outstanding issues on the policies have now been actioned as shown below. The updated policies will be uploaded onto the website within the next 7-10 days.

1. The following policies have been amended to include a revision date of September 2012
  - 81(c) – Licensing Scheme Policy
  - 81(e) – Policy for a program for the testing and training of racing animals, including holding trials
  - 81(h) – Policy for first-level appeals
  - 80(1)(b) – Policy on complaint management system (this is actually 80(1)(d))
2. The following three policies will be placed on the website:
  - 81(k) – Policy on the standards required for licensed venues, including venue licensing procedures
  - 81(n) – Policy for decision making by stewards
  - 81(q) – Drug and alcohol policy (licence holders and race club officials)
3. The correct Media Accreditation Policy will be placed on the website
4. A version numbering system has been adopted for all policies

If you have any questions, please call either myself on (07) 3869 9725 or Shara on (07) 3869 9712.

Regards  
Wendy

9/08/2011

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**From:** Shara Murray  
**Sent:** Friday, June 17, 2011 11:19 AM  
**To:** 'Karauria, Kirsty'; Wendy Thomas  
**Subject:** RE: Outstanding Issues from CB Assessment Program  
**Importance:** High

Hi Kristy

Hope you are well.

I apologise for the delay.

I confirm that I have reviewed the list of outstanding issues and advise accordingly:

1. The essence of these four policies did not change, therefore, there was no need to adopt a new policy. I intend to remove the wording 'Date Policy was Amended' from these policies and insert into all policies, at the end of the policy, 'Review Date' – please advise if this is acceptable.
2. I apologise, there must have been an oversight with the inclusion of these three policies on the RQL website – RQL will have these policies included.
3. As per [2] above – I confirm the correct policy will be placed on the website.
4. As per [1] above – I will ask Wendy to insert the version control when placing the review date of each policy.

If the above is acceptable, I will send a confirmation e-mail once actioned.

I look forward to your response.

Kind Regards

Shara

***Shara Murray***  
Senior Corporate Counsel



PO Box 63, Sandgate QLD 4017  
P +61 7 3869 9712  
F +61 7 3269 9043  
M 0407 156 539  
E [smurray@racingqueensland.com.au](mailto:smurray@racingqueensland.com.au)  
W [www.racingqueensland.com.au](http://www.racingqueensland.com.au)

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**From:** Karauria, Kirsty [mailto:[Kirsty.Karauria@racinq.qld.gov.au](mailto:Kirsty.Karauria@racinq.qld.gov.au)]  
**Sent:** Thursday, June 16, 2011 10:56 AM  
**To:** Shara Murray; Wendy Thomas  
**Subject:** FW: Outstanding Issues from CB Assessment Program

Hi Shara and Wendy

Just following up on this one . . . Sorry to hassle you, but as I've only got about 10 days left before I go on leave, I really wanted to get the report done before I go.

Wendy rang me last week and advised that you hoped to have something to me this week.

9/08/2011

Please advise if this has changed.

Cheers, Kirsty

Kirsty Karauria  
Principal Compliance Officer  
Office of Racing Regulation  
Department of Employment, Economic Development and Innovation  
Level 15, 111 George, BRISBANE QLD 4000  
Locked Bag 180, CITY EAST QLD 4002  
t: 61 7 3234 1378  
f: 61 7 3234 1411  
e: [kirsty.karauria@racing.qld.gov.au](mailto:kirsty.karauria@racing.qld.gov.au)

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sty  
May 2011 2:46 PM  
racingqueensland.com.au; 'wthomas@racingqueensland.com.au'  
racing Issues from CB Assessment Program

Hi Shara & Wendy

Thanks for taking the time to meet with us today.

As I mentioned, there are just a couple of questions still outstanding after our discussion which I have attached. I think the first issue about the amended policies could be addressed by implementing a version numbering system but I'll await your expert advice! If you could get your response to me as soon as possible, I'll finalise the report so we can move quickly on to the 2011 program.

Please give me a call if you have any questions - my number is 3234 1378.

Regards

Kirsty Karauria  
Principal Compliance Officer  
Office of Racing Regulation  
Ph.3234 1378

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9/08/2011