

Nadene Townsend

From: Brett Thomson
Sent: Friday, 4 November 2011 3:38 PM
To: Mark Snowdon (msnowdon@racingqueensland.com.au)
Cc: Paul Brennan (pbrennan@racingqueensland.com.au); Chris Fulcher; Russell Thompson; Kate Broadbent
Subject: Beaudesert running into Gold Coast Programme
Attachments: Application for Sole Supplier 3.doc; Programme - Beaudesert through Gold Copast.xls; Beauy and Goldie.docx

MS,

Refer Attachments:

1. Basic Programmes indicating Time Lines for Options 1 and 2
2. Words that explain the programmes
3. Qld Government Sole Supplier Procurement Policy – Example Application for Sole Supplier

Please consider this as draft information at this stage to assist you to understand the time implications for your meeting with Gold Coast turf club next week.

Let me know if you need the words or programmes formalised for your meeting.

Please phone to discuss

Regards,

Brett Thomson

*BE AdvDipBus CPEng RPEQ CEnvP CPESC
 MIEAust MEIANZ MQELA GAICD
 Director*



For and on behalf of:
CONTOUR Consulting Engineers Pty Ltd
 Mobile **0437 933 321**
 Phone **(07) 5493 9777**
 Fax **(07) 5493 6888**

Email brett@ContourCE.com.au
PO Box 474, Buddina Qld 4575.
Bldg A Level 1, 6 Innovation Parkway,
Birtinya 4575, Sunshine Coast, Qld.

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PROCESS FOR APPLICATION FOR SOLE SUPPLIER

Introduction

The Queensland State Purchasing Policy has, among its objectives, two equally ranking criteria:

- 1.1. To achieve value for money; and
- 1.2. To ensure probity and accountability for outcomes.

Achievement of these objectives would generally be by the following means:

- Achieving value for money – completing the project by the most economical means
- Ensuring probity and accountability – completing the required paperwork so that it satisfies audit.

Normal Practice

The generally accepted best means of achieving the above objectives for engaging suppliers is by tendering to three or more firms, or by going to a competitively neutral commercialised business unit of DPW or other State Government agency, such as Q Build.

Reasons for Exemption

There are 5 main reasons why exemption to normal practice may have to be sought in order to achieve the State Purchasing Policy objectives:

- 1.1. Accessing existing standing offer and/or preferred supplier arrangements. Examples of this are not common, but may occur in situations such as supply of air conditioning units for Cooler Schools.
- 1.2. Pursuing the second or subsequent stage of a multi-stage procurement process. Multi-stage developments such as Woolloongabba Cricket Ground are good examples.
- 1.3. A sole supply situation exists. An example is where there is a high degree of technical expertise required, eg tension structures or technically complex projects.
- 1.4. A genuine urgency exists. This is the most frequently used reason and the most frequently abused. If this is the reason, there must be adequate accompanying documentation to prove that the urgency is genuine and not a result of inadequate planning.
- 1.5. The procurement is from a competitively neutral commercialised business unit of DPW or other agency acting for the Crown in the same right of the State of Queensland. This is the means by which Q Build or other commercialised business units such as Roadtek can be engaged.

Whichever reason or reasons are used, it is **absolutely essential** that sufficient accompanying documentation is provided to answer any questions that any of the signatories below (Page 3) may raise.

Completing the Form on the following page

Place – name of the site, eg. Greenbank State School.

Project – name of the project, eg. New Teaching Block Stage 1.

Reasons – delete those not applicable and provide details to adequately support those reasons which are applicable.

Firm – list the firm the project manager proposes to invite.

Note: Any questions about this process should be directed to Procurement Services.

PROCUREMENT SERVICES

Application for Sole Supplier

PLACE: Various

PROJECT: Various Department of Communities Developments

PROJECT NO: n/a

PROJECT MANAGER: Various

Approval is sought for the attached list of projects to allow an invitation to be issued to a single supplier for the following reasons:

- A genuine urgency exists

In a meeting on the 15 Dec 2010 between Max Smith and Damlan Lavercombe the instruction was given to senior representatives from the Project Services Nation Building team to increase the number of traditional delivery projects in the Nation Building Program.

All of these projects are only just completing preliminary design and therefore the traditional delivery method has needed to be streamlined in order to achieve a construction completion by 24 December 2010.

The philosophy for streamlining the traditional process for ensuring delivery of these projects by this date is:

- Sole select Principal Consultants for a 6 week Contract Documentation stage.
- Select tender projects for Building Contractors using a reduced tender period of 2 weeks, with QBSA Assessments occurring in parallel for each tenderer. A separate series of approvals of select tender lists and reduction in tender durations will be submitted shortly.

This entire strategy is built around the smoothest and most efficient delivery program possible.

There is an urgent need to commission the following list of Principal Consultants. The methodology used to select these consultants and the projects issued to each consultant was that those proven performers in the timely and professional delivery of contract documentation were selected and the volume of work was issued based on their stated capacity to immediately commence works and complete within the 6 week timeframe. The estimated value of the each commission is shown below.

It is proposed to issue an invitation to the following firm against each of these projects:

PS#	Street	Suburb	Project	Consultant	Approx Cost
61477	118A-124 Cypress Tca	Palm Beach	12x2B AP	Noel Robinson	\$120,000 (incl GST)
61476	140-144 West Burleigh Rd	Burleigh Road	16x1B AP	Noel Robinson	\$160,000 (incl GST)
63188	36-38 Juliette St	Annerley	7x1B AP	Noel Robinson	\$70,000 (incl GST)

1. Recommended/Not Recommended

2. Recommended/Not Recommended

A/Assistant Director Date

Director, Housing & Property Portfolio Date

3. Recommended/Not Recommended

4. Approved/Not Approved

Manager, Procurement Services Date

General Manager, Project Services Date

PROCUREMENT SERVICES

Application for Sole Supplier

PLACE: Various

PROJECT: Various Department of Communities Developments

PROJECT NO: n/a

PROJECT MANAGER: Various

Approval is sought for the attached list of projects to allow an invitation to be issued to a single supplier for the following reasons:

- A genuine urgency exists

On the 22nd January 2010 the Department of Communities instructed Project Services to accelerate a number of traditional delivery projects that could be substituted into the Nation Building Program, if required.

These projects are in various stages of design and need to proceed at a pace sufficient to potentially achieve a construction completion by 24 December 2010, therefore the traditional delivery method has needed to be streamlined. Senior representatives of Project Services Nation Building team will need to confirm the Nation Building Programs need for the project and ability to financially commit to the 24 December 2010 construction completion, prior to that project proceeding to tender.

The philosophy for streamlining the traditional process for ensuring delivery of these projects by this date is:

- Sole select Principal Consultants for a 6 week Contract Documentation stage.
- Select tender projects for Building Contractors using a reduced tender period of 2 weeks, with QBSA Assessments occurring in parallel for each tenderer. A separate series of approvals of select tender lists and reduction in tender durations will be submitted shortly.

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There is an urgent need to commission the following list of Principal Consultants. The methodology used to select these consultants and the projects issued to each consultant was that those proven performers in the timely and professional delivery of contract documentation were selected and the volume of work was issued based on their stated capacity to immediately commence works and complete within the 6 week timeframe. The estimated value of the each commission is shown below.

It is proposed to issue an invitation to the following firm against each of these projects:

PS#	Street	Suburb	Project	Consultant	Approx Cost
54988	13 Eleventh Ave	Parkside	4x2B AP	Tom Faragher Arch	\$60,000 (incl GST)
55565	70-72 Takalvan St	Svensson Heights	16x1B AP	Elivo Architects	\$170,000 (incl GST)
52413	2 Hansford Rd	Coomabah	4x2B AP	Elivo Architects	\$48,000 (incl GST)
55564	90-92 Thorn St	Ipswich	12x2 & 4x1B AP	ETS Group	\$180,000 (incl GST)
63166	18 Cole St	Booval	5x2B AP	Aro 2	\$55,000 (incl GST)

1. Recommended/Not Recommended

2. Recommended/Not Recommended

A/Assistant Director Date

Director, Housing & Property Portfolio Date

3. Recommended/Not Recommended

4. Approved/Not Approved

Manager, Procurement Services Date

General Manager, Project Services Date